

**CITY OF OKANOGAN
COUNCIL AGENDA
August 19, 2025 7:00 P.M.
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA and CONSENT AGENDA**
(Approval of Consent Agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
3. * **EXCUSE COUNCILMEMBERS**
Denise Varner
Lisa Bauer
4. * **APPROVAL OF MINUTES**
August 5, 2025 – Council Meeting Minutes and Public Hearing
5. * **APPROVAL OF VOUCHERS**
6. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
7. **DEPARTMENT HEAD REPORTS**
8. **COMMITTEE REPORTS**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**

Gray & Osborne Amendment 24 – WWTF Improvements Design

Airport Liability Insurance Renewal

Ordinance 1248 – Business Taxes, Licenses, and Regulations

Okanogan Legion Airport Capital Improvement Plan

The City of Okanogan is an equal opportunity employer and provider that strives to accommodate persons with disabilities. City Hall is ADA accessible.
Please contact the City Clerk's Office by Noon on any meeting date for assistance.

11. * **CORRESPONDENCE**

12. **PUBLIC COMMENT**

This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.

13. **COUNCILMEMBER'S COMMENTS**

14. **MAYOR'S REPORT**

15. **ADJOURNMENT**

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Director of Public Works

Date: August 11, 2025

Subject: Gray & Osborne, Inc. Amendment 24

This amendment between the City of Okanogan and Gray & Osborne, Inc. is for design engineering for the Waste Water Treatment Facility Improvements project. The City has received pre-construction funding from the Public Works Board for this project in the amount of \$1,000,000.

Suggested Motion: I move to approve the Gray & Osborne, Inc. Amendment 24 and authorize Mayor Turner to sign the Amendment.

MEMORANDUM

To: Okanogan City Council & Mayor Turner

From: Jessica Blake, Clerk-Treasurer

Date: August 11, 2025

Subject: Airport Liability Insurance 2025-2026

Attached is the 2025-2026 annual renewal for the City's liability insurance for the Okanogan Legion Airport. The premium for the annual period is \$2,688.00. This is a decrease of \$1,534.00 from last year and slightly better coverage. The renewal that came in from our current carrier was \$4,355, however our agent was able to find a better quote with a different company.

Suggested Motion: I move that the City approve the 2025-2026 liability insurance premium of \$2,688.00

MEMORANDUM

To: Okanogan City Council & Mayor Turner

From: Jessica Blake, Clerk-Treasurer

Date: August 13, 2025

Subject: Ordinance 1248 – Business Taxes, Licenses, and Regulations

Attached for your consideration is Ordinance 1248 – amending Chapter 5.02 – General Business License of the Okanogan Municipal Code.

This update aligns with the recently adopted model ordinance required for business license regulations. It will increase the minimum license exemption threshold for out-of-town businesses from \$2,000 to \$4,000 effective January 1, 2026 and future increases every 4 years based on CPI.

Suggested Motion: I move to adopt Ordinance 1248.

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Director of Public Works

Date: August 14, 2025

Subject: Okanogan Legion Airport Capital Improvement Plan

Washington State Department of Transportation Aviation requires airports to annually submit a Capital Improvement Plan.

Attached for your consideration is a breakdown of projects to be submitted.

Suggested Motion: I move to approve the Okanogan Legion Airport Capital Improvement Plan.

DEPARTMENT HEAD REPORT

Clerk's Office

August 19, 2025

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

1. Budget

- Posted Vouchers for 2nd Council August 2025
- Paid Vouchers for 1st Council August 2025

2. Clerk Duties

- Distributed Correspondence and Agenda Items
- Responded to Public Records Requests

3. Other

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits

4. Payroll

- Completed 1st Payroll for August 2025

5. Planning/Building

- Assisted Building Official with various issues
- Assisted Planner with various issues
- Assisted Code Enforcement with various issues
- Attended Planning Commission Meeting

6. Utilities

- Updated Utility Accounts
- Printed & Mailed August delinquents
- Updated Website

7. Sports Complex

- Updated calendar of events

8. Wellness

- Nothing to report

9. Clerk Treasurer

- Completed PWB Grant Billing for 3rd Ave
- Completed TIB Grant Billing for 3rd Ave
- Attended WA CELI work session
- Participated in union negotiation for Public Works contract

Code Enforcement/Animal Control/Assistant Permit Admin Report

City Council Meeting

August 19th , 2025

Patrolled the city

Animal Complaints

2 closed 2 open

Public Nuisance

1 closed

9 open including the following-

1701 2nd Avenue North (on going)

410 8th Street (on going)

708 Monroe Street (on going)

Blue Mountain Motel (on going)

803 2nd Avenue South

Vehicles and Traffic

5 closed

Camping in Legion Park

4 closed

Department Head Report

Fire Department

August 19, 2025

Fire Department

- Updated information in the reporting system.
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Updated Department Stats- 164 calls
- MES serviced all the SCBA's and performed fit testing on members.

Training

- Truck checks
- Business Meeting
- Officers Meeting
- Scene Size-Up & Reading Smoke
- "The First 5 Minutes" Drill

Fire Calls to Date

- Activated Alarm- 40
- Motor vehicle Accident- 26
- Motor vehicle fire- 12
- Brush Fire- 39
- Structure Fire- 4
- EMS Assist- 9
- Fire Other/Good Intent- 34
- Haz-Mat- 0

Hours Spent on Calls and Training to Date

- District: 67.21 Man Hours to Date: 592.31
- City: 23.06 Man Hours to Date: 174.39
- Training: 110 Man Hours to Date: 1,379.00

Totals Calls to Date:

- District: 97
- City: 67

Events:

Participated in the Omak Stampede Parade.

DEPARTMENT HEAD REPORT

Public Works

August 19, 2025

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed utility locates as needed
- Performed monthly meter reading
- Performed daily arsenic removal plant rounds

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed vegetation management
- Performed Elmway Lift Station pump repairs

Street Department

- Performed street sweeping operations
- Performed tree trimming
- Performed vegetation management
- Performed placing speed sign in various locations

Parks/Cemetery/Pool/City Hall/Airport

- Performed vegetation management
- Performed tree trimming
- Performed pouring & setting headstones
- Performed funeral services as needed
- Performed pool maintenance
- Performed irrigation repairs

Shop

- Performed vehicle & equipment maintenance
- Performed parks equipment repairs & maintenance
- Continuing to advertise for a Mechanic

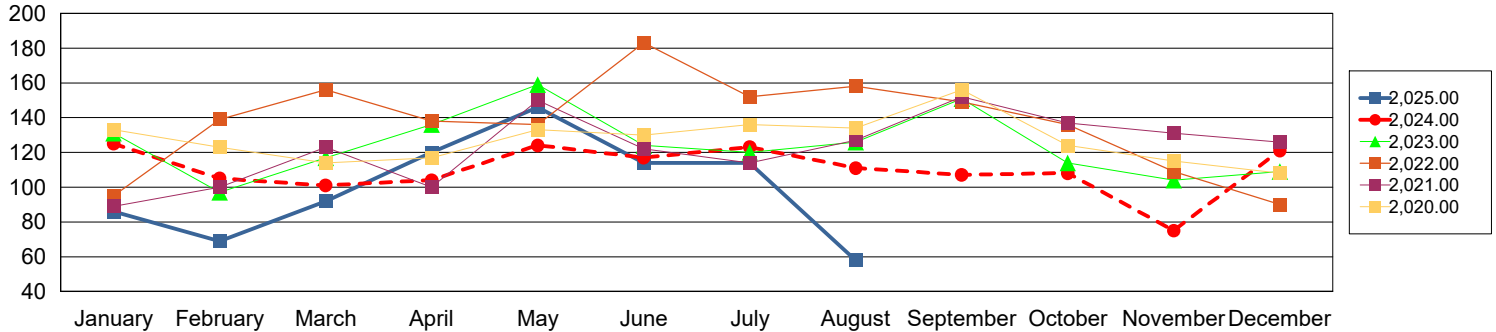
Other

- Performed monitoring the 3rd Avenue project
- Assisted the contactor on the 3rd Avenue project as needed
- Performed painting at the Fire Hall
- Performed plumbing repairs at the Fire Hall



Okanogan County Sheriff's Office

Okanogan - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **116**
- Thefts in last 30 days: **3**
- Burglary / Trespass in last 30 days: **10**
- Assaults / Disputes in last 30 days: **12**
- Traffic incidents in last 30 days: **7**
- Total City Incidents YTD: **875**

Traffic Stops: **52**

Law Incidents - Last 30 Days OCSO

98

07/15/2025 09:26	VIOLATE ORDER	3RD	OKANOGAN	S25-04358
07/16/2025 13:39	VIN INSPECTION	ELMWAY	OKANOGAN	S25-04385
07/16/2025 17:42	DRUGS	RODEO TRAIL	OKANOGAN	S25-04389
07/17/2025 08:07	HARASSMENT	2ND	OKANOGAN	S25-04396
07/18/2025 04:49	ALARM BURGLARY	ELMWAY	OKANOGAN	S25-04418
07/18/2025 19:34	ANIMAL ABUSE	ELMWAY	OKANOGAN	S25-04444
07/18/2025 22:09	ALARM FIRE	3RD	OKANOGAN	S25-04446
07/19/2025 14:45	VIOLATE ORDER	TYEE	OKANOGAN	S25-04461
07/19/2025 18:41	THEFT OTHER	ELMWAY	OKANOGAN	S25-04468
07/19/2025 20:18	VIOLATE ORDER	8TH	OKANOGAN	S25-04470
07/20/2025 12:12	SUSPICIOUS	2ND	OKANOGAN	S25-04483
07/20/2025 15:09	ASSAULT	3RD	OKANOGAN	S25-04485
07/20/2025 16:17	SICKNESS	2ND	OKANOGAN	S25-04486
07/20/2025 22:02	SUSPICIOUS	2ND	OKANOGAN	S25-04497
07/21/2025 01:13	THREATENING	2ND	OKANOGAN	S25-04502
07/21/2025 01:42	SUSPICIOUS	MAPLE	OKANOGAN	S25-04503
07/21/2025 12:44	DISORDERLY	1ST	OKANOGAN	S25-04509
07/21/2025 21:51	NOISE COMPLAINT	3RD	OKANOGAN	S25-04523
07/21/2025 22:32	CIVIL	2ND	OKANOGAN	S25-04524
07/22/2025 03:24	SUSPICIOUS	2ND	OKANOGAN	S25-04527
07/22/2025 11:38	TRESPASSING	2ND	OKANOGAN	S25-04541

07/22/2025 13:50	VIOLATE ORDER	MONROE	OKANOGAN	S25-04543
07/22/2025 17:46	CITIZEN ASSIST	SEATTLE	OKANOGAN	S25-04553
07/23/2025 07:08	UNCONSCIOUSNESS	2ND	OKANOGAN	S25-04562
07/23/2025 12:38	CITIZEN ASSIST	5TH	OKANOGAN	S25-04570
07/23/2025 13:55	DOMESTIC DISPUT	5TH	OKANOGAN	S25-04576
07/23/2025 14:08	SUSPICIOUS	HIGHWAY 20	OKANOGAN	S25-04578
07/23/2025 23:32	TRAFFIC OFFENSE	1ST	OKANOGAN	S25-04586
07/24/2025 14:25	ACCIDENT HITRUN	GORDON	OKANOGAN	S25-04605
07/24/2025 14:56	VIN INSPECTION	GORDON	OKANOGAN	S25-04607
07/24/2025 16:12	CITIZEN ASSIST	5TH	OKANOGAN	S25-04610
07/24/2025 22:35	SUICIDAL PERSON	3RD	OKANOGAN	S25-04619
07/25/2025 09:51	SUSPICIOUS	3RD	OKANOGAN	S25-04628
07/25/2025 16:59	DOMESTIC DISPUT	2ND	OKANOGAN	S25-04639
07/26/2025 12:39	SUSPICIOUS	2ND	OKANOGAN	S25-04652
07/26/2025 16:14	WARRANT ARREST	2ND	OKANOGAN	S25-04655
07/26/2025 20:06	ALARM BURGLARY	2ND	OKANOGAN	S25-04660
07/27/2025 19:07	ILLEGAL BURNING	1ST	OKANOGAN	S25-04683
07/28/2025 14:02	SUSPICIOUS	MAPLE	OKANOGAN	S25-04701
07/28/2025 18:04	CITIZEN ASSIST	2ND	OKANOGAN	S25-04706
07/29/2025 06:52	LOITERING	1ST	OKANOGAN	S25-04716
07/30/2025 05:57	DOMESTIC DISPUT	RAILROAD	OKANOGAN	S25-04747
07/30/2025 22:27	DRUGS	2ND	OKANOGAN	S25-04768
07/30/2025 23:12	OTHER CALLS	2ND	OKANOGAN	S25-04769
07/31/2025 09:57	FRAUD	5TH	OKANOGAN	S25-04778
07/31/2025 13:11	VIN INSPECTION	3RD	OKANOGAN	S25-04785
07/31/2025 13:24	DOMESTIC DISPUT	3RD	OKANOGAN	S25-04786
07/31/2025 20:34	ALARM BURGLARY	2ND	OKANOGAN	S25-04801
08/01/2025 00:37	DRUGS	4TH	OKANOGAN	S25-04808
08/01/2025 00:59	DISORDERLY	2ND	OKANOGAN	S25-04809
08/01/2025 07:45	ALARM OTHER	4TH	OKANOGAN	S25-04817
08/01/2025 09:15	WARRANT ARREST	2ND	OKANOGAN	S25-04821
08/01/2025 14:11	SUSPICIOUS	PINE	OKANOGAN	S25-04830
08/01/2025 18:21	VIOLATE ORDER	1ST	OKANOGAN	S25-04836
08/01/2025 22:10	WELFARE CHECK	1ST	OKANOGAN	S25-04840
08/02/2025 08:33	MHP CONTACT	4TH	OKANOGAN	S25-04846
08/02/2025 19:54	CITIZEN DISPUTE	CONCONULLY	OKANOGAN	S25-04866
08/02/2025 20:47	INTOXICATION	PINE	OKANOGAN	S25-04869
08/02/2025 23:58	NOISE COMPLAINT	RODEO TRAIL	OKANOGAN	S25-04871
08/03/2025 17:37	AGENCY ASSIST	3RD	OKANOGAN	S25-04885
08/03/2025 17:45	LOITERING	2ND	OKANOGAN	S25-04886
08/03/2025 18:06	SUSPICIOUS	3RD	OKANOGAN	S25-04887
08/03/2025 18:38	SICKNESS	MURRAY	OKANOGAN	S25-04888
08/03/2025 20:18	OVERDOSE	2ND	OKANOGAN	S25-04892
08/04/2025 03:22	ALARM BURGLARY	2ND	OKANOGAN	S25-04897
08/04/2025 05:10	SUSPICIOUS	4TH	OKANOGAN	S25-04898
08/04/2025 07:45	THEFT MOTORCYCL	1ST	OKANOGAN	S25-04899
08/04/2025 09:43	BURGLARY	ELMWAY	OKANOGAN	S25-04903
08/04/2025 10:24	ASSAULT	PINE	OKANOGAN	S25-04905
08/04/2025 10:46	INTOXICATION	5TH	OKANOGAN	S25-04907
08/04/2025 14:44	CITIZEN ASSIST	5TH	OKANOGAN	S25-04917
08/04/2025 18:25	WARRANT ARREST	2ND	OKANOGAN	S25-04923
08/04/2025 20:45	CITIZEN DISPUTE	CONCONULLY	OKANOGAN	S25-04928
08/05/2025 04:29	ALARM BURGLARY	3RD	OKANOGAN	S25-04935
08/05/2025 13:39	CITIZEN ASSIST	5TH	OKANOGAN	S25-04948
08/05/2025 22:09	SUSPICIOUS	2ND	OKANOGAN	S25-04959

08/08/2025 01:12	ALARM MEDICAL	4TH	OKANOGAN	S25-05007
08/08/2025 10:02	CIVIL	5TH	OKANOGAN	S25-05012
08/09/2025 00:24	WARRANT ARREST	PINE	OKANOGAN	S25-05030
08/09/2025 05:21	SUSPICIOUS	1ST	OKANOGAN	S25-05035
08/10/2025 00:23	HARASSMENT	SOUTH	OKANOGAN	S25-05049
08/10/2025 00:34	MHP CONTACT	4TH	OKANOGAN	S25-05051
08/10/2025 07:58	TRESPASSING	PINE	OKANOGAN	S25-05053
08/10/2025 15:55	AGENCY ASSIST	ELMWAY	OKANOGAN	S25-05062
08/10/2025 18:50	SUSPICIOUS	ELMWAY	OKANOGAN	S25-05068
08/10/2025 21:23	ASSAULT	CONCONULLY	OKANOGAN	S25-05071
08/11/2025 09:35	MAL MISCHIEF	2ND	OKANOGAN	S25-05079
08/11/2025 12:00	SUSPICIOUS	MONROE	OKANOGAN	S25-05083
08/11/2025 13:07	DISORDERLY	1ST	OKANOGAN	S25-05085
08/11/2025 20:14	SUSPICIOUS	2ND	OKANOGAN	S25-05098
08/12/2025 09:14	CITIZEN DISPUTE	4TH	OKANOGAN	S25-05108
08/12/2025 09:21	SUSPICIOUS	2ND	OKANOGAN	S25-05109
08/12/2025 16:18	AGENCY REFERRAL	4TH	OKANOGAN	S25-05114
08/12/2025 18:43	ALARM OTHER	PINE	OKANOGAN	S25-05117
08/12/2025 23:02	CITIZEN DISPUTE	2ND	OKANOGAN	S25-05123
08/13/2025 19:53	DOMESTIC DISPUT	MILL	OKANOGAN	S25-05141
08/13/2025 20:16	TRESPASSING	2ND	OKANOGAN	S25-05142
08/13/2025 22:03	CITIZEN ASSIST	SUNRISE	OKANOGAN	S25-05145

EMS Calls - Last 30 Days

LIFELINE EMS	53	
07/15/25 08:44	TRANSFER PATIEN	E25-03444
07/16/25 14:24	FALL	E25-03482
07/17/25 10:44	FALL	E25-03501
07/17/25 16:38	OVERDOSE	E25-03505
07/18/25 08:58	UNCONSCIOUSNESS	E25-03516
07/18/25 21:58	MEDICAL	E25-03536
07/18/25 22:09	ALARM FIRE	E25-03537
07/19/25 20:20	SUICIDAL PERSON	E25-03547
07/19/25 20:18	VIOLATE ORDER	E25-03549
07/20/25 16:17	SICKNESS	E25-03563
07/21/25 01:56	MEDICAL	E25-03570
07/21/25 18:25	SICKNESS	E25-03582
07/22/25 09:28	MEDICAL	E25-03594
07/22/25 17:46	CITIZEN ASSIST	E25-03600
07/23/25 07:08	UNCONSCIOUSNESS	E25-03619
07/23/25 14:22	SICKNESS	E25-03626
07/24/25 07:46	SICKNESS	E25-03636
07/24/25 09:59	SICKNESS	E25-03637
07/24/25 22:25	SICKNESS	E25-03645
07/28/25 08:41	ALLERGY	E25-03707
07/28/25 09:15	ALARM MEDICAL	E25-03708
07/29/25 00:16	SICKNESS	E25-03715
07/29/25 16:26	SICKNESS	E25-03724
07/30/25 11:10	MEDICAL	E25-03736
07/30/25 11:54	SICKNESS	E25-03737
07/30/25 21:09	UNCONSCIOUSNESS	E25-03746
07/31/25 00:20	ALARM MEDICAL	E25-03750
07/31/25 19:08	ALARM MEDICAL	E25-03767
08/01/25 15:03	FALL	E25-03778
08/02/25 21:27	ALARM MEDICAL	E25-03802
08/03/25 00:02	BREATHING	E25-03804
08/03/25 09:46	ALARM MEDICAL	E25-03815
08/03/25 16:53	ALARM MEDICAL	E25-03826
08/03/25 18:38	SICKNESS	E25-03831
08/03/25 20:18	OVERDOSE	E25-03834
08/04/25 21:22	FALL	E25-03863
08/05/25 00:01	ALARM MEDICAL	E25-03866
08/05/25 10:19	ALARM MEDICAL	E25-03871
08/05/25 11:41	FALL	E25-03872
08/06/25 17:46	TRANSFER PATIEN	E25-03902
08/06/25 22:28	ACCIDENT NONINJ	E25-03906
08/06/25 23:39	ALARM MEDICAL	E25-03908
08/07/25 02:41	ALARM MEDICAL	E25-03910
08/07/25 09:13	DIABETIC PROBLM	E25-03915
08/07/25 11:50	TRANSFER PATIEN	E25-03917

Fire Calls - Last 30 Days

OKANOGAN FIRE DEPARTMENT FD03	5
07/18/25 22:09	ALARM FIRE F25-01339
07/24/25 09:59	SICKNESS F25-01393
08/04/25 06:34	FIRE WILDLAND F25-01563
08/06/25 22:28	ACCIDENT NONINJ F25-01588
08/10/25 21:23	ACCIDENT INJURY F25-01626
OMAK FIRE	1
08/10/25 21:23	ACCIDENT INJURY F25-01627
OKANOGAN PUD	1
08/04/25 06:34	FIRE WILDLAND F25-01564

08/09/25 16:54	ALARM MEDICAL	E25-03968
08/10/25 00:34	MHP CONTACT	E25-03984
08/10/25 19:00	MEDICAL	E25-03999
08/10/25 19:26	MEDICAL	E25-04000
08/10/25 21:23	ACCIDENT INJURY	E25-04004
08/12/25 00:39	SICKNESS	E25-04021
08/13/25 14:17	BACK PAIN	E25-04057
08/13/25 18:24	HEMORRHAGE	E25-04063

**AMENDMENT NO. 24
TO
CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT, by and between the City of Okanogan, Washington, hereinafter referred to as the Agency, and Gray & Osborne, Inc., hereinafter referred to as the Engineer, hereby modifies the contract for engineering services dated (by Agency) July 16, 2013, for additional services related to the Agency's On-Call Engineering Services.

WWTF Improvements Design

See attached Exhibits A and B for scope and fee. The City requests professional engineering services for construction administration and inspection for the WWTF Improvements Design project for a not-to-exceed budget \$1,000,000.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this AMENDMENT to the Contract for Engineering Services in duplicate on the respective dates indicated below.

GRAY & OSBORNE, INC.

CITY OF OKANOGAN

By: 
(Signature)

By: _____
(Signature)

Name: Michael B. Johnson, P.E., President
GRAY & OSBORNE, INC.

Name: _____
(Print)

Date: 8/11/25

Date: _____

"Equal Opportunity/Affirmative Action Employer"

EXHIBIT A

SCOPE OF WORK

CITY OF OKANOGAN WWTF IMPROVEMENTS DESIGN

Based on our understanding of the project, this scope of work includes engineering and support services for design of the City's Wastewater Treatment Facility (WWTF) improvements. The WWTF improvements are required to protect public health and the environment and to ensure compliance with the City's NPDES permit issued by the Washington State Department of Ecology. The project is being funded by the Public Works Trust Fund.

This scope of work consists of the engineering services for the design and preparation of construction bid documents including plans and specifications, cost estimates, and services during bidding and award of the construction contract.

BACKGROUND

This project will provide design services necessary to construct the wastewater treatment facility improvements identified in the 2024 Wastewater Treatment Facility Plan. More specifically the improvements include:

Wastewater Treatment Facility

1. Add heat trace and insulation to the screen discharge chute.
2. Replace influent wet well sluice gate.
3. Add a wet well pump isolation valve vault.
4. Rehabilitation of the pump bases at the influent pump station.
5. Construct new detached walls (wind breaks) at the influent pump station.
6. Replacement of the influent sampler.
7. Replacement of the aeration system, piping, valves and gates at the grit basin.
8. Replacement of the primary clarifier mechanism.
9. Replacement of the rotating biological contactor (RBCs) media and bearings, including aeration piping and blowers.
10. Replacement of the secondary clarifier mechanisms.
11. Rehabilitation of the diversion box, including replacement of the slide gates.
12. Replacement of the digester blowers, aeration system piping, mixers and covers.
13. Replacement of the sludge pit valves, piping and access staircase.
14. Replacement of the primary sludge pump and associated valving.
15. Replacement of the secondary sludge pumps and associated valving.
16. Replacement of the waste sludge pump and associated valving.
17. Installation of a new air handling system in the pump blower building.
18. Construction of a new electrical room in the pump blower building.
19. Replacement of the UV system control panel and associated power

- distribution.
20. Construct a new sludge drying bed drainage system.
 21. Construct a new solids handling building to include a new dewatering screw press with associated floc mixer, polymer, pumps, and valving.
 22. Construct a new duplex (or triplex) effluent pump station at the UV disinfection structure.
 23. Construct a new electrical distribution system - 3-Phase 480-Volt, including a new generator.
 24. Install a new modern PLC based controls system

SCOPE OF WORK

Task 1 – Project Management

- A. This task will incorporate overall project management as well as in-house quality assurance and quality control (QA/QC) reviews of all documents in order to address the relevant issues that may affect the project. The project management task also covers oversight of the project schedule and budget.

Task 2 – Survey

Obtain vertical and horizontal control necessary for the design of the various project components.

- A. Establish vertical and horizontal control for survey and mapping at a scale of 1"=20'.
- B. Acquire public records of survey, plat maps, assessor maps, land corner records, and record drawings as may be available.
- C. Acquire topographic and planimetric survey of the site, including existing facilities, existing rights-of-way, and offsite detail required to establish the location of surface grades, pavement edges and elevations, gravel shoulder edges and elevations, existing utilities, and utility poles in sufficient detail to support design.

Task 3 – Geotechnical Analysis

Provide field exploration and geotechnical design and construction recommendations. This work will include the following components:

- A. Review available geological and geotechnical information.
- B. Perform site reconnaissance and evaluate general geological and environmental conditions.
- C. Analyze test pit excavations to a depth of approximately 10 feet, at two to three locations at the site.

- D. Conduct field and laboratory testing, as necessary, in general accordance with appropriate ASTM standards, including natural moisture content and grain size analysis.
- E. Notify utility locate service and coordinate excavations with the City.
- F. Provide a geotechnical report summarizing the results of the field investigation and providing recommendations for design and construction.

It is assumed that the City will provide the backhoe and operator to conduct the test pit excavations.

Task 4 –Predesign Report

- A. This task will present the design criteria for the project and advance the conceptual design of the improvements presented in the 2024 Wastewater Treatment Facility Plan. Preliminary drawings showing the civil, mechanical, structural, electrical and instrumentation and control elements and the general physical configuration of the facilities to be constructed as part of this project will also be included. The report will also include process control and instrumentation descriptions, and control strategy narratives along with a hydraulic profile and preliminary cost estimate.
- B. The recommendations of the 2024 Wastewater Treatment Facility Plan will be the starting point and the predesign task will examine those recommendations pertaining to the project in more detail and, if necessary, consider appropriate alternatives. It is not the intent of the predesign report to revisit major decisions established in the Facility Plan. The details associated with any project sequencing required to maintain the operation and reliability of the existing treatment facility during construction will also be addressed in the predesign report.
- C. Consultant will submit a draft 90-percent predesign report to the City for review and approval.

Task 5 – Final Design

- A. This task will advance the design from the predesign level of completion (Task 4) to the final design level of completion ready for solicitation of bids from qualified construction contractors.
- B. The plans and specifications for the project will be prepared in a City approved format for public bid and use by general contractors to perform the required work. Specifications for the project will be prepared using the CSI format. A final cost estimate will also be prepared for each and submitted to the City along with the plans and specifications.

- C. Plans, specifications, and cost estimates will be submitted to the City for review at the 30 percent, 60 percent and 90 percent design completion levels. Review comments will be incorporated into the final set of plans and specifications where applicable.
- D. The final set of plans and specifications will be submitted to the Washington State Department of Ecology for review and approval. Consultant will address comments from the regulatory agencies and amend the plans and specifications accordingly.

Task 6 – Permitting Assistance/Regulatory Approval

The consultant will assist with the following permits and approvals.

- A. City Building Permit.
- B. Shoreline Development Permit (as required).
- C. Ecology approval of the Plans and Specifications.

Task 7 – Bidding Process

- A. The Consultant will provide assistance to the City during bidding and award of the contract to a qualified responsible general contractor selected through a legal public bidding process. The Consultant will electronically post contract documents including drawings and specifications on Gray & Osborne’s construction documents website “gobids” for use by prospective bidders and plan houses. The Consultant will prepare for and conduct a pre-bid meeting and provide a tour of the project site for prospective bidders to familiarize them with the existing site facilities.
- B. The Consultant will document inquiries received from potential bidders and equipment and material suppliers during the bidding period. The Consultant will prepare as needed clarifications and changes to the construction bid documents in the form of addenda to the construction contract and distribute to bidders in a timely manner. The Consultant will review bids received for each project and provide a summary to the City, and then when authorized by the City notify the respective two lowest bidders for each project to submit the completed Supplemental Bidder Responsibility Criteria forms.

Task 8 – Bid Evaluation

- A. The Consultant shall prepare a recommendation letter to the City to award each construction contract to the lowest responsive, responsible bidder.

SCOPE EXCLUSIONS

This scope of work does not include the following work:

1. Work related to influent pump replacement.
2. Work related to grit handling equipment.
3. Work related to the operations/lab building.
4. Property, easements or ROW acquisition.
5. NEPA Environmental Documentation.
6. State Environmental Review Process (SERP)
7. SEPA Checklist
8. Investment Grade Energy Audit
9. Construction Quality Assurance Plan
10. Construction Plan of Operations
11. Cultural Resources Survey or an Inadvertent Discovery Plan.
12. Construction Administration and Construction Observation.

Many of these scope exclusions may be required to proceed with construction depending on the funding received. As needed this scope of work will be amended to include those items required for funding and construction.

SCHEDULE

A preliminary schedule for major tasks is provided as noted below. The schedule is based on an anticipated Notice to Proceed of August 25, 2025 and will be adjusted based on the actual Notice to Proceed.

<u>Task</u>	<u>Task Completion</u>
Notice to Proceed.....	August 25, 2025
Geotechnical Analysis Complete.....	November 21, 2025
Survey Complete.....	December 5, 2025
Predesign Report Submittal to City	January 16, 2026
Predesign Report Finalized	February 27, 2026
30 Percent Plan Submittal.....	April 10, 2026
60 Percent Plan Submittal	August 7, 2026
90 Percent Plan Submittal	October 16, 2026
Ecology Submittal.....	November 20, 2026
*Bid Advertisement	February 4, 2027

*Final bid advertisement dates depend on a timely review by the Department of Ecology, the source of construction funding and the environmental requirements associated with the construction funding.

BUDGET

Consultant will complete the scope of services for this work on a time and materials basis and the cost for the services will not exceed the price shown in Exhibit B, without authorization from the City. The level of effort that the Consultant anticipates for project is presented in Exhibit B.

EXHIBIT B

ENGINEERING SERVICES SCOPE AND ESTIMATED COST

CITY OF OKANOGAN - WWTP IMPROVEMENTS DESIGN

Tasks	Principal-In-Charge Hours	Project Manager Hours	Project Engineer Hours	Structural Eng. Hours	Environmental Tech./ Specialist Hours	Engineer-In-Training Hours	AutoCAD/ GIS Tech./ Eng. Intern Hours	Professional Land Surveyor Hours	Field Survey Crew Member Hours
1 Project Management	40	40							
2 Survey	2	2	4					16	60
3 Geotechnical Analysis	2	2	2	4					
4 Predesign Report	16	40	160	10		60	40		
5 Final Design									
a. Prepare 30 Percent Design Submittal	10	50	200	110		60	120		
b. Prepare 60 Percent Design Submittal	12	70	240	140		80	170		
c. Prepare 90 Percent Design Submittal	16	90	300	180		90	200		
d. Prepare Final Design Submittal	24	20	100	10		20	100		
6 Permitting Assistance/Regulatory Authority	4	4	44		30				
7 Bidding Process	2	4	4	4		2			
8 Bid Evaluation	2	4	4			2			
Hour Estimate:	130	326	1,058	458	30	314	630	16	60
Fully Burdened Billing Rate Range:*	\$170 to \$270	\$170 to \$270	\$150 to \$210	\$120 to \$245	\$100 to \$190	\$110 to \$180	\$70 to \$190	\$140 to \$220	\$80 to \$160
Estimated Fully Burdened Billing Rate:*	\$240	\$220	\$175	\$195	\$135	\$125	\$160	\$220	\$220
Fully Burdened Labor Cost:	\$31,200	\$71,720	\$185,150	\$89,310	\$4,050	\$39,250	\$100,800	\$3,520	\$13,200

Total Fully Burdened Labor Cost: \$ 538,200

Direct Non-Salary Cost:

 Mileage & Expenses (Mileage @ current IRS rate) \$ 5,520

Subconsultant:

 Connetix Engineering (Electrical Engineering) \$ 407,000

 PanGEO, Inc. (Geotechnical Engineering) \$ 7,800

 Subconsultant Overhead (10%) \$ 41,480

TOTAL ESTIMATED COST: \$ 1,000,000

* Actual labor cost will be based on each employee's actual rate. Estimated rates are for determining total estimated cost only. Fully burdened billing rates include direct salary cost, overhead, and profit.



POWER

through Partnership

CONFIRMATION OF COVERAGE Commercial General Liability

Prepared for
City of Okanogan

CONFIRMATION OF COVERAGE

NAMED INSURED: City of Okanogan
PO Box 752
Okanogan, WA 98840

EFFECTIVE DATE: August 20, 2025
EXPIRATION DATE: August 20, 2026

POLICY NUMBER: TBA
ANNUAL PREMIUM: \$2,688

INSURANCE COMPANY: Old Republic Insurance Company
AM BEST RATING: A+ (XV)

AIRPORT(S):

(S35) OKANOGAN LEGION, OKANOGAN, WA

COVERAGES:

COVERAGE	LIMIT & DEDUCTS
Premises Liability	\$2,000,000 Per Occurrence
Hangarkeepers Liability	\$1,000,000 Per Aircraft / \$1,000,000 Per Occurrence Deducts: \$1,000 Per Occurrence* " " " * MERGEFORMAT
Products/Completed Operations Liability	\$2,000,000 Per Occurrence / \$2,000,000 Aggregate
Personal/Advertising Injury Liability	\$2,000,000 Per Occurrence
Fire Legal Liability	\$50,000 Any One Fire
Malpractice Liability	\$2,000,000 Per Occurrence
Autos within Airport Ops Area	Included
Contractual Liability	Included

ADDITIONAL INTEREST(S):

NONE

PROPOSAL PREMIUM SUMMARY

COVERAGES	TOTAL COVERAGE PREMIUM
General Liability Policy	
Total Annual Premium	\$2,688

SERVICE TEAM

The key people who will assist with your account:

Account Manager	Phone	Email
Starr Sloan	(772) 286-0626	starr.sloan@assuredpartners.com

Notice:

The terms offered herein will normally remain valid for thirty (30) days or until the effective date of coverage subject to no adverse changes in underwriting information and further subject to underwriter acceptance. Also, this proposal is not a legal contract and provides only a general description of the coverages offered. Any indication of coverages contained herein is superseded by the actual policy wording and subject to all terms, exclusions and conditions of such policy. Other limits of coverage than those specifically offered herein may be available upon request.

Confidentiality Clause:

This document contains information which is proprietary, and is intended only for the use of the person, entity or entities named herein. Any unauthorized disclosure, copying or distribution of this document is prohibited.

Liability Limits:

Higher Limits MAY be available upon request. While the coverage offered under this proposal is broad in nature, there are a number of optional coverages not provided which may be available for an additional premium. These coverages include but are not limited to diminution of value, mechanical breakdown/hot starts, new vs like kind & quality adjustment, kidnapping & ransom, commercial general liability, workers compensation/employer liability, commercial property, employment practices, professional liability, cyber liability, business auto, crime coverage, pollution liability, or any time-element risks such as lost revenue and/or business interruption. If you would like a quote to add any of these coverages or would like to discuss any of them further, please let us know.

Compensation Disclosure:

AssuredPartners agencies (including AssuredPartners Aerospace, LLC) are licensed as insurance producers by the various states where we are transacting insurance, which includes the sale, solicitation, and servicing of insurance business, as well as advising on the relative benefits of certain insurance policies and risk management programs. Our agencies typically receive compensation from insurers in the form of commissions paid as a percentage of the premiums due the applicable insurance companies. Commissions can vary by insurance company, by volume of business placed with that company or the profitability thereof, and other factors. In other cases, and depending on various state laws and the capacity in which our agency is acting, our agencies may receive other forms of compensation from insurers, insurance intermediaries, premium finance companies and other vendors; such as contingents, overrides, profit-sharing, premium finance fees, expense reimbursements, producer subsidies, award trips, meetings and other incentives. We also earn interest on premiums we hold until it is time to pay the applicable insurance companies. Our overriding desire is to provide great customer service, having you, the customer, believe we have earned our compensation. We believe in full disclosure of our compensation. Accordingly, if you have any questions about the compensation we receive from your policies (including policies we propose to you), please just ask your account representative, who will gladly provide you a summary of our compensation arising from your policies (some estimation may be necessary, for example where contingents are involved). We thank you for the opportunity to serve and appreciate your interest. All applicable fees and/or taxes should be illustrated separate from their corresponding premiums and should indicate "fully earned" where applicable.

Provider Security Standards:

The following is a brief summary of the measures we have taken as your broker to review the report objectively on the financial security of your insuring companies. Information is included on A.M. Best Company, our primary security rating source, and the internal standards we have established to address this important issue for our customers.

AssuredPartners Security Review - AssuredPartners has established an internal "Security Review Group" composed of senior management representatives from the company's Finance, Marketing, Branch, Wholesale and Administrative Divisions. This group's purpose is to develop and implement all procedures and standards for the financial security of all insurers, intermediaries and associations used by AssuredPartners and its subsidiary companies.

This group meets periodically to review the current listing of all companies, intermediaries and associations, which AssuredPartners actively use. It will also act on any pending requests from the company to have new Providers activated and deactivate any Providers that do not meet current AssuredPartners standards.

AM Best Rating Information:

The companies provide the information Best used to rate insurance carriers as a part of their normal filings with the National Association of Insurance Commissioners, those states in which the company is licensed, the SEC and/or its shareholders. In addition, rating reviews are performed annually on each insurance company and on an interim basis as conditions dictate.

AM Best's rating system is designed to evaluate a wide range of objective and subjective factors that affect the overall performance of an insurance company (not applicable to associations or intermediaries). These factors deal with the company's financial strength, operating performance, and ability to meet its financial obligations to policyholders.

A typical AM Best rating is composed of two main parts. First the Financial Strength Rating (FSR) portion provides an alphabetical indication of the quality of the security provided by a company to its policyholders.

Category	Symbol	Definition
Superior	A+	Superior ability to meet their ongoing insurance obligations
Excellent	A	Excellent ability to meet their ongoing insurance obligations
Good	B+	Good ability to meet their ongoing insurance obligations
Fair	B	Fair Outlook. Financial strength is vulnerable to adverse changes in underwriting or economic
Marginal	C+	Marginal Outlook. Financial strength is vulnerable to adverse changes in underwriting or
Weak	C	Weak Outlook. Financial strength is vulnerable to adverse changes in underwriting or
Poor	D	Poor Outlook. Financial strength is vulnerable to adverse changes in underwriting or economic

The "Financial Size" (FSC) portion of the Best's rating uses Roman numerals to rank companies based on the dollar amount of their policyholder's surplus and contingent reserve funds.

Class	Policy Holder Surplus	Class	Policy Holder Surplus	Class	Policy Holder Surplus	Class	Policy Holder Surplus
I	Less than 1M	IV	5M to 10M	VII	50M to 100M	X	500M to 750M
II	1M to 2M	V	10M to 25M	VIII	100M to 250M	XI	750M to 1B
III	2M to 5M	VI	25M to 50M	IX	250M to 500M	XII	1B to 1.25B
						XIII	1.25B to 1.5B
						XIV	1.5B to 2B
						XV	2B +

ORDINANCE NO. 1248

AN ORDINANCE OF THE CITY OF OKANOGAN, WASHINGTON, AMENDING SECTION 5.02.060 – EXEMPTIONS OF CHAPTER 5.02 - GENERAL BUSINESS LICENSE

WHEREAS, RCW 35.90.080 requires that cities develop a model minimum threshold for business licensing, which cities adopted by January 1, 2019. The ordinance includes a mandatory definition of “engaging in business” and a minimum threshold (or occasional sale) exemption to establish when out-of-town or transient businesses are required to be licensed; and

WHEREAS, the model threshold was reviewed and updated by a work group of cities in 2024; and

WHEREAS, Cities must adopt the updated threshold by January 1, 2026.

NOW, THEREFORE, the City Council of the City of Okanogan do ordain as follows:

SECTION 1 – AMENDMENT.

Section 5.02.060 – Exemptions of the Okanogan Municipal Code which reads as follows:

The following are exempt from the fee or license requirement of this chapter, as indicated below:

1. For purposes of the license required by this chapter, any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the City is equal to or less than \$2,000 and who does not maintain a place of business within the city, must submit a business license registration as otherwise required, but be exempted from the City business license fee. The threshold does not apply to regulatory license requirements or activities that require a specialized permit.

2. Businesses that have been granted a tax exemption by the federal Internal Revenue Service (IRS) under a provision of 26 USC § 501(c) must obtain a business license from the City but will be exempt from the City's business license fee, provided the business submits a copy of the tax exemption determination letter issued them by the IRS as part of their license application.

A. Organizations assumed by the IRS to qualify for the tax exemption without having to apply for a determination and for which no determination letter is normally issued, such as religious organizations under 26 USC § 501(c)(3), are fully exempt from the City's license requirement.

B. Businesses which must provide the tax exemption determination to qualify for the no fee business license under subsection 2 of this section but fail to do so must comply with the full licensing requirements, including paying the full fee.

Be and is hereby amended to read as follows:

Section 5.02.060 – Exemptions

The following are exempt from the fee or license requirement of this chapter, as indicated below:

1. For purposes of the license required by this chapter, any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the City is equal to or less than \$2,000 and who does not maintain a place of business within the city, must submit a business license registration as otherwise required, but be exempted from the City business license fee. The threshold does not apply to regulatory license requirements or activities that require a specialized permit.

Beginning January 1, 2026, the threshold amount is \$4,000. The threshold amount will be adjusted every forty-eight months on January 1, by an amount equal to the increase in the Consumer Price Index ("CPI") for "West Urban, All Urban Consumers" (CPI-U) for each 12-month period ending on June 30 as published by the United States Department of Labor Bureau of Labor Statistics or successor agency. To calculate this adjustment, the current rate will be multiplied by one plus the cumulative four-year (forty-eight month) CPI increase using each 12-month period ending on June 30 of each prior year, and rounded to the nearest \$100. However, if any of the annual CPI increases are more than five (5) percent, a five (5) percent increase will be used in computing the annual basis and if any of the annual CPI decreased during the forty-

eight-month period, a zero (0) percent increase will be used in computing the annual basis.

2. Businesses that have been granted a tax exemption by the federal Internal Revenue Service (IRS) under a provision of 26 USC § 501(c) must obtain a business license from the City but will be exempt from the City's business license fee, provided the business submits a copy of the tax exemption determination letter issued them by the IRS as part of their license application.

A. Organizations assumed by the IRS to qualify for the tax exemption without having to apply for a determination and for which no determination letter is normally issued, such as religious organizations under 26 USC § 501(c)(3), are fully exempt from the City's license requirement.

B. Businesses which must provide the tax exemption determination to qualify for the no fee business license under subsection 2 of this section but fail to do so must comply with the full licensing requirements, including paying the full fee.

SECTION 2 – SEVERABILITY. If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of the Ordinance.

SECTION 3 – EFFECTIVE DATE. This Ordinance shall become effective from and after its passage by the City Council, approval by the Mayor, and five (5) days after publication of this Ordinance, or a summary thereof, as required by law.

PASSED by the City Council of the City of Okanogan, Washington, at their regular meeting this ____ day of _____, 2025.

APPROVED:

Wayne L. Turner, Mayor

ATTEST:

Jessica Blake, City Clerk-Treasurer

APPROVED AS TO FORM:

W. Scott DeTro, City Attorney

[illegible]

**CITY OF OKANOGAN
COUNCIL MINUTES
August 05, 2025**

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and those present stood for the Pledge of Allegiance.

OPEN RECORD PUBLIC HEARING:
Abatement of Dangerous Building Cost

Mayor Turner opened the public hearing at 7:00 p.m. by stating the purpose of the hearing is to take relevant testimony to the City Council's decision to revise, correct, or modify the charge for the abatement of a dangerous building at 520 S 2nd Ave, Okanogan and to confirm or reject said charges.

Mayor Turner provided for any challenges to the Council's jurisdiction. There were none stated.

Mayor Turner provided the opportunity for the disclosure of any conflicts of interest or appearance of fairness issues or disclose any pertinent information. There was none stated.

Mayor Turner provided the opportunity for the disclosure of any ex-parte communication or any relevant facts such that everyone will have the benefit of the information. There were none stated.

Mayor Turner asked if there was anyone present who wished to challenge any of the Council, or himself as the Hearing Chairman, for conflicts of interest or appearance of fairness issues in conducting this hearing. There were none stated.

Mayor Turner opened the testimony portion of the hearing at 7:01 p.m. with the presentation of the Staff Report and then will provide for any Petitioners who desires to speak the opportunity, then those who signed in the opportunity to present testimony and then anyone present to present testimony, stating your name and address clearly please.

Clerk Treasurer Jessica Blake provided the Staff Report, notified and gave council the one protest that was received before the public hearing started and then reviewed the information provided to the council.

Mr. Gagandeep Bains gave testimony against the abatement of 520 S 2nd Avenue and asked for a four-week extension.

Mayor Turner provided an opportunity for the Council to ask direct questions. There were none stated.

Mayor Turner closed the public testimony portion of the meeting at 7:22 p.m.

Mayor Turner provided an opportunity for the Council to discuss the matter before them.

Mayor Turner called for a decision and opened the floor for a motion.

Bauer moved, seconded by Lind to adopt Resolution 2025-7.

There was no discussion.

Ayes: Lind, Bauer, Streeter, Lyles and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

Mayor Turner closed the hearing at 7:23 p.m.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Eric Lind Sr., John Lyles, Lisa Bauer, and Steve Streeter.

Also Present: Clerk Treasurer Jessica Blake, Utilities Clerk Laura Divis, Fire Chief Brad Armstrong, Building Official Bryan Forbus, Code Enforcement Craig Caswell and Under Sheriff Dave Yarnell from the Sheriff's Office.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Oyler moved, seconded by Bauer to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

Councilmembers Denise Varner and Rob Gillespie were excused with passage of the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of July 15, 2025 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 56353 through 56386 dated August 5, 2025 in the amount of \$344,560.28, Payroll Checks numbered 56283 through 56298 and 56337 through 56352 in the amount of \$172,640.35 for July 2025, and a Debit Card Transaction Dated July 31, 2025 for \$585.45 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Shawn Davisson submitted a written report but was not present at the meeting.

Clerk's Office submitted a written report and in addition announced the following:

- Emailed the call to Budget.
- Working on an Ecology Grant for Fall Cleanup.
- Will be doing a wire transfer of 1.5 million to purchase bonds with a 4% interest rate.

Building Official/Permit Administrator Bryan Forbus did not submit a written report but announced at the meeting:

- The County Building Department did several inspections while on two-week vacation.
- Will continue to enforce the 2018 energy codes.

Planner Christopher Johnson did not submit a written report and was not present at the meeting.

Fire Chief Brad Armstrong submitted a written report. He reviewed his report and updated the council on recent fires.

Code Enforcement/Assistant Permit Administrator Craig Caswell submitted a written report and reviewed his report.

Sheriff's Office submitted a written report. Undersheriff Yarnell reviewed the report and answered councilmembers' questions.

COMMITTEE REPORTS

There were no committee reports on the Agenda.

UNFINISHED BUSINESS

There was no unfinished business on the Agenda.

NEW BUSINESS

Ordinance 1247 – Speed Limits

Mayor Turner asked City Clerk-Treasurer Jessica Blake to introduce Ordinance 1247 – Speed Limits.

Lind moved, seconded by Lyles to adopt Ordinance 1247.

There was no discussion.

Ayes: Lyles, Lind, Bauer, Oyler and Streeter

Noes: None

Motion carried: 5 Ayes: 0 Noes

Progress Estimate 2 – 3rd Avenue Reconstruction & Utility Replacement – Pipkin Construction

Mayor Turner introduced Progress Estimate 2 – 3rd Avenue Reconstruction & Utility Replacement – Pipkin Construction.

Streeter moved, seconded by Bauer that the City issue payment to Pipkin Construction for Progress Estimate 2.

There was no discussion.

Ayes: Streeter, Lind, Bauer, Oyler and Lyles

Noes: None

Motion carried: 5 Ayes: 0 Noes

Consideration of Refund/Reallocation Request – Sports Plex Fees for Coed League

Mayor Turner asked Clerk Treasurer Jessica Blake to introduce Consideration of Refund/Reallocation Request – Sports Plex Fees for Coed League.

Streeter moved, seconded by Bauer to authorize a refund in the amount of \$175.00 to Co-Ed Softball League and apply the refund toward their August 2025 Tournament Fees.

There was a brief discussion.

Ayes: Lyles, Lind, Streeter, Bauer and Oyler

Noes: None

Motion carried: 5 Ayes: 0 Noes

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Councilmember Bauer announced that she and Mayor Turner have been attending the Washington Collaborative Elected Leaders Institute. It has been a good experience, focusing on elected leaders to collaborate and how to have respectful debates.

MAYOR'S REPORT

Mayor Turner announced:

- Okanogan Museum will be having an Open House to celebrate 50 years on Saturday, August 9th from 12 p.m.-4 p.m.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:48 p.m.

Minutes taken and prepared by Utilities Clerk Laura Divis

APPROVED:

Wayne L Turner, Mayor

ATTEST:

Jessica Blake, Clerk Treasurer